Minutes
COMMUNITY ADVISORY COMMITTEE MEETING
TUESDAY, July 24, 2018
50 Santa Rosa Avenue, Fifth Floor, Santa Rosa, California

I. CALL TO ORDER

The meeting was called to order by CM Nicholls at 1:00 P.M.

Committee Members Present: CM Fenichel, CM Baldwin, CM Sizemore, CM Wells, CM Brophy, CM Nicholls, and CM Como

Staff Present: Geof Syphers, Chief Executive Officer, Stephanie Reynolds, Director of Internal Operations, and General Counsel, Jessica Mullan

II. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Public Comment:

None

III. COMMUNITY ADVISORY COMMITTEE CONSENT CALENDAR

1. Approve minutes from the June 25, 2018 meeting minutes of the Community Advisory Committee

Public Comment:

None

Motion to approve the June 25, 2018 meeting minutes of the Community Advisory Committee by CM Baldwin

Second: CM Brophy

Motion Approved: 6-0-1 (CM Sizemore abstained)
COMMUNITY ADVISORY COMMITTEE REGULAR CALENDAR

2. Receive operations report and provide input as appropriate

Stephanie Reynolds, Director of Internal Operations introduced new SCP Legal Counsel Jessica Mullan.

Kate Kelly, Director of Marketing and Public Affairs gave an update on the brand refinement that was presented at the last Board of Directors meeting. She stated the new brand will be released to the public on August 1st which includes a website refresh. The brand now has three pillars, innovative, practical and inclusive.

CM Brophy asked if the slogan is changing

Director Kelly stated that the old slogan Local. Renewable. Ours has been changed to Innovation. Grown Locally.

CEO Syphers stated that the mission statement will also be renewed by an ad hoc committee soon.

Director Reynolds gave update on the new property, it has been cleaned up after a minor break-in.

CEO Syphers stated the student CM Guthrie is advocating for carbon fee and dividend policy with the Citizens Climate Lobby, they gave a presentation at the last Board of Directors Meeting. The Board of Directors asked staff to draft a resolution to support the effort.

Director Reynolds provided updates on Programs: Lavio Solar Ribbon cutting happened last week, Drive EV launches on August 1st, and final hard copy of CEC grant award has been received. She stated the fire relief donations summary is completed and reviewed the financial statements.

Rachel Kuykendall, Programs Manager stated that there are now 103 total homes in the program including a large multifamily project.

CM Brophy asked where the second ProFIT installation is located and if there is a follow up for the fire relief donations.

Nelson Lomeli, Programs Manager stated it is located at Stage Gulch off Highway 121.

Director Kelly stated there is no follow up but for some of the bigger donations we will be able to see the completed projects.
CEO Syphers gave an additional update on financials, at the end of the fiscal year we will be at about 67% of our goal for operating reserves; after only four years it is great progress.

Public Comment:

None

3. Receive legislative and regulatory updates and provide input as appropriate.

CEO Syphers gave legislative updates AB 813, SB 100, AB 33, and SB 1088.

Neal Reardon, Director of Regulatory Affairs gave update on PCIA, a proposed decision is expected within a month and a decision by the end of the year.

CEO Syphers read Chair Dowd’s written statement that he is pleased with PCIA work and thanked staff for work on SB 1088.

Public Comment:

None

4. Review and recommend contract with EHDD for Architectural and Engineering services.

CEO Syphers stated staff has been reviewing the 11 submittals for 431 E St RFQ. He stated the request for the renovation is beyond “net zero.” Also, legally as a public agency we have to select a firm based on qualifications and then negotiate the final scope and budget. He reviewed the contract, expected process and budget. He stated that the schematic design should be done first and then a new cost estimate should be completed before proceeding to Design Development stage. Director Stillman and Advisor Ann Ludwig agree with this process.

CM Nicholls noted Chair Dowd’s written statement, in which he was disappointed that a local firm was not selected as the lead architect, but glad some the sub-contractors are local. He also feels that the price of contract is expensive.

CEO Syphers stated that a local firm was short-listed but they did not emerge as the top firm following interviews. He stated a comparison of hourly rates, overall team skills in managing to budget, and the
overall quality of team qualifications put EHDD on top. In addition, construction costs have dramatically increased.

CM Nicholls asked if we are going beyond net zero, what will happen if there is a power outage.

CEO Syphers stated it is a good question that can be planned for. No decision is proposed yet for whether the building should be capable of “islanding” from the grid.

CM Brophy asked if it is legal to select candidates based on locality and if we are tied to the firm after the first phase is done.

Jessica Mullan, General Counsel stated that it is legal if you do it in certain ways such as award additional points.

CEO Syphers stated we are able to cancel the contract at any phase, but the intent is to stay with the same team all the way through.

CM Baldwin asked GC Mullan opinion on the firm and process

GC Mullan stated that expectations were clearly looked at and that opinions are being taken into account.

Public Comment:

None

Motion to approve the recommendation to the SCP Board of Directors for the contract with EHDD for Architectural and Engineering services by CM Baldwin.

Second: CM Sizemore

Motion Approved: (7-0-0)

5. Review and recommend lease agreement between SCP and Kushins & Langendorf for office space for The Energy Marketplace

Chad Assay, Programs Manager, presented lease and gave background. Lease will start September 1st and run for three years, it is currently under legal review by GC. The owner has offered to waive the first eleven months of base rent to help with renovations and has offered three different three year extensions.

CM Sizemore asked if the improvements will be similar to the new headquarters and be a net zero building.
Manager Asay responded that it will mostly likely be.

CM Wells asked if customers will be able to walk out of the store with items.

Manager Asay responded the objective of the storefront is to connect the technology and items from the manufacturers with a certified contractor that can install it through a web tool. There will be minimal storage at the location because it will be mostly displays.

CM Baldwin asked what the projected opening date will be.

Manager Asay stated it should be around April 2019

CM Comc asked if it was possible to negotiate interest on the security deposit.

CM Nicholls read Chair Dowds written statement that price seems high.

Manager Asay stated that rent is approximately 86 cents per sq. feet, other places are over a dollar. He stated the owner appreciates our mission and what the space will be used for.

CM Sizemore asked if GC Mullan will rewrite the contract.

GC Mullan stated that there will be more clarification and specific terms in the addendum.

Public Comment

Mike Turgeon, EverGreen Customer, asked if in the meanwhile there is any similar virtual energy market available.

Manager Kuykendall stated that there will be a GridSavvy webstore that will have technology available that is demand response capable very soon.

Motion to approve recommendation to the SCP Board of Directors for the lease agreement between SCP and Kushins & Langendorf for office space for The Energy Marketplace by CM Sizemore

Second: CM Brophy

Motion Approved: (7-0-0)
6. Review and recommend contract between SCP and the Sonoma County Water Agency for energy education programs.

Manager Kuykendall presented results of previous year of program and gave examples of the educational activities, classes and teacher training. She stated changes include giving guarantee to the Water Agency for funding but the contracts will still be presented to the CAC and BOD. Programs has already budgeted for the education program.

CEO Syphers asked if the amount of the contract is already part of the already adopted Programs Budget.

Manager Kuykendall stated that it is part of the budget already, it would not change programs budget.

CM Nicholls stated that he would like more schools to participate in West County.

Trisha Meisler, Sonoma Water employee stated that she feels that the program will continue to grow primarily through word of mouth. There has not been any presentation directly to teachers but they can look into doing that. She stated she did met with Mendocino County Office Education.

CM Sizemore stated that it would be helpful to address school boards of various small areas in Mendocino County because MCOE tends to cater to bigger school districts

CM Fenichel asked if there is any coordination with SCP staff on the energy portion of the education.

Manager Kuykendall stated that it was a collaborative effort but left all education program to the expert educators.

CM Wells asked if there has been changes made based on the feedback.

Trisha Meisler stated that they did make changes, such as they will give options in terms of length of classes to teachers.

Public Comment:

None
Motion to approve recommendation to the SCP Board of Directors on the contract between SCP and the Sonoma County Water Agency for energy education programs by CM Brophy

Second: CM Wells

Motioned Approved: (7-0-0)


CB Hall Compliance Analyst, Rachel Kuykendall, Programs Manager and Rebecca Simonson, Power Services Manager, all joined to present the draft IRP. CB Hall gave background and stated takeaways such as load changes, projections, and internal GHG targets.

CM Nicholls stated he had difficulty understanding some parts of the IRP but trust staff on some of the more technical aspects.

CEO Syphers reviewed and clarified certain points of the IRP.

CM Fenichel asked if the order of the bullets in the Executive Summary has a certain prioritization and for clarification on number four.

CEO Syphers stated number four is in regards to credit ratings for CCAs.

CM Nicholls asked if there is a plan for adding service territory.

Rebecca Simonson, Power Services Manager stated the process used to prepare for Mendocino County.

CM Como stated appreciation for the Executive Summary and commented on support for trying to get the PUC to adopt this outline.

CM Brophy asked the schedule of submission and stated that it is one of the best reports he has seen.

CM Wells stated number five in the Executive Summary might not be distinguishing compared to IOUs and should be rewritten.

CEO Syphers stated reasoning and will address reframing, also edits are welcomed. He reminded committee members to not copy the rest of the committee in emails to staff to comply with Brown Act.
IV. COMMITTEE MEMBER ANNOUNCEMENTS

CM Nicholls stated Thursday night is the Bohemian Show in Monte Rio.

V. ADJOURN

CM Nicholls adjourned the meeting at 3:24 P.M.

Respectfully submitted,

[Signature]

Beau Anderson