



Q&A COMMERCIAL TECHNICAL ASSISTANCE AND ENERGY AUDITS RFP

10/18/2021

Respondent 1

1. In the RFP timeline (Section III), RFP submittal packages are due Nov 3. In Section VII: RFP submittal Process the submittal deadline is November 4. Please clarify.
Sonoma Clean Power (SCP) recognized this error and it has been fixed in the RFP document. RFP submittal packages are due November 3, 2021.
2. Are these Level 1, 2, and 3 Audits plus Electrification Audits new services you are offering your members or a continuation of existing services?
SCP previously offered Level 1 Audits through a distinctly separate program that is now closed. The scope for the Level 1, 2, and 3 Audits plus Electrification Audits within this RFP will be a new and separate customer offering.
3. If this is a continuation of existing services, how many of each type have you or your vendors completed in each of the past 3 years.
This is not a continuation of existing services. Previously under a separate program, five Level 1 full audits were performed over the period of January 2019 through July 2021. In addition to the customers who received full audits, four on-site customer meetings with initial walk-throughs and three virtual customer meeting were held. COVID restrictions and program limitations limited the number of projects that were requested and completed under the previous program. SCP expects greater customer participation requiring more audits with the program described in this RFP.
4. How many of each type do you expect to coordinate over the term of this new agreement?
The quantity and type of audits SCP expects to coordinate will be determined by the RFP budget responses balanced against customer interest.

Respondent 2

5. Do you have an estimated total budget (understanding that it might be split among multiple vendors) for this project?
SCP will balance customer demand for these services through our Customer Services department with the budget allocated for all programs and with other program opportunities that could result in greater energy savings or electrification results.
6. What mechanism will your commercial customers use to request an audit?
SCP expects commercial customers to request audits through direct communication with SCP's Commercial Account Managers and through registering interest via an online form on SCP's website. SCP does not intend to market this program through media or broadly.



7. How will auditors be notified that an audit is required? Assuming multiple vendors are selected, how will audits be assigned to specific vendors?

SCP staff will notify the vendor if an audit is required. If multiple vendors are selected, SCP will determine if one vendor has specific expertise with the type of audit and/or type of customer industry the audit is being requested for. SCP will use the RFP responses as a basis for this. If vendors have equal expertise, SCP staff will assign audits on an alternating basis. If a vendor can't respond to the initial audit request according to the customer's timeline, SCP staff will assign the audit to another vendor.

8. Your budget RFP Item VIII.C. Staffing Plan and Budget requests that the budget be broken into "Anticipated Average Price per Audit" for the 4 types of audits. Will each audit be reimbursed at that flat rate, or will you plan to have time and materials arrangements or other factors that would influence the price of an individual audit?

SCP will reimburse the Consultant at a standard individual audit rate; however, SCP recognizes the variety and breadth of different commercial customers' facilities. If the scope of an audit is non-standard and will exceed the Anticipated Average Price per Audit, the Consultant and SCP can mutually agree on an alternate estimate for the non-standard conditions. Submitters should indicate the assumptions that their Anticipated Average Price per Audit are based on (e.g. travel distance, number of meetings, total audit time, travel costs, square footage of facility, etc).