REQUEST FOR PROPOSALS
Energy Storage Optimization Platform

TO: All Prospective Vendors

SUBJECT: Request for Proposals: Energy Storage Optimization Platform

DATE ISSUED: 7/12/2023

RESPONSES DUE: 8/4/2023

I. PROJECT SUMMARY

Sonoma Clean Power Authority ("SCP") issues this Request for Proposals ("RFP") to solicit proposals from qualified entities ("Vendors") to provide SCP’s procurement department a platform for dispatching energy storage assets into the California Independent System Operator ("CAISO") market. SCP will use this platform to generate optimal bidding strategies for the storage assets. The platform should be customizable to optimize bids for multiple scenarios and goals. The purpose of the platform is to streamline and automate the participation of contracted storage assets across relevant CAISO markets while maintaining flexibility in optimization strategies.

All qualified organizations are encouraged to respond, including minority-owned, women-owned and locally-headquartered businesses.

II. ABOUT SONOMA CLEAN POWER

SCP is a public, locally-run “Community Choice Aggregation” ("CCA") power provider serving approximately 228,000 accounts in Sonoma and Mendocino Counties (except for the cities of Healdsburg and Ukiah) since 2014. SCP’s mission is to help solve the climate crisis while keeping energy affordable for its customers. For more information about SCP go to: www.sonomacleanpower.org.

III. RFP TIMELINE

<table>
<thead>
<tr>
<th>EVENT</th>
<th>DEADLINE</th>
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</thead>
<tbody>
<tr>
<td>RFP published</td>
<td>7/12</td>
</tr>
<tr>
<td>Deadline for questions to be submitted</td>
<td>7/19</td>
</tr>
<tr>
<td>Responses to questions to be posted on SCP website</td>
<td>7/26</td>
</tr>
<tr>
<td>Proposal packages due</td>
<td>8/4</td>
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<tr>
<td>SCP evaluation period</td>
<td>8/7 – 8/18</td>
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<tr>
<td>Target date for shortlisted candidate meetings</td>
<td>8/24 – 9/8</td>
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<tr>
<td>Target date for SCP to select proposal to move forward with contracting</td>
<td>September</td>
</tr>
<tr>
<td>Target Date for contract execution</td>
<td>11/1</td>
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IV. PROJECT BACKGROUND & SCOPE

A. PROJECT BACKGROUND
SCP has its first energy storage contract with full dispatch control coming online in the spring of 2024. Several more storage resources in the portfolio will follow. There is a need for a scalable and customizable approach to bid optimization as the portfolio gains additional dispatchable storage assets so SCP may achieve its desired goals.

Expected Resources:

<table>
<thead>
<tr>
<th>Resource Type</th>
<th>COD in 2024</th>
<th>COD in 2025</th>
<th>COD in 2026</th>
</tr>
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<tbody>
<tr>
<td>Co-Located (MW)</td>
<td>32</td>
<td>38</td>
<td>4</td>
</tr>
<tr>
<td>Stand Alone (MW)</td>
<td>159</td>
<td>30</td>
<td>0</td>
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B. PROJECT SCOPE
SCP is soliciting proposals for a platform to generate optimal bidding strategies for SCP’s dispatchable storage assets and participate in CAISO energy and ancillary services markets. The intent is for SCP staff and SCP’s designated scheduling coordinator to interface directly with the platform. Consulting services, setup, training, and support will be required. SCP will monitor the platform for asset performance and may modify the bids as needed. Below are components of a bid optimization platform identified as important to satisfying SCP’s objectives:

1. Bidding
   - The platform must optimize storage bids for Energy, and Ancillary Services
   - Be able to generate bids for both the Day-Ahead and Real-Time Markets
   - Be able to generate CAISO SIBR, or applicable CAISO platform compliant and valid bids
   - The platform must produce bids compliant with the Must Offer Obligation for RA resources including ancillary service bids for full Flexible RA capacity

2. Modeling Physical and Contractual Constraints
   - Account for round trip efficiency degradation over life of the asset
   - Be able to enforce grid charging limitations, for either ITC or property tax purposes
   - Manage co-located and hybrid storage systems with potential point of interconnection constraints
   - Manage the state of charge and adhere to annual average state of charge limits or other contractual constraints
   - Manage and enforce any contractual restrictions placed on number of cycles or MWh throughput limits. Able to account for daily cycle limit variation by month
3. Customization

- Be able to optimize bids for grid decarbonization or to align with SCP’s load profiles or other strategies and not solely focus on revenue maximization
- Upload external price forecasts to the platform for use in bid optimization
- Describe the frequency of price forecast updates and how the platform adapts to changing market conditions
- Provide the ability to make real time updates to the trading strategies and evaluate the performance
- Be able to run side-by-side comparisons between different potential strategies
- Describe the platform’s ability to adjust the algorithm risk profiles and settings of the trading strategy
- Export generated bid schedules and awards from platform for tracking and post analysis purposes. As a public entity SCP is subject to filing requests that it must be able to accommodate
- Provide the ability to output via dashboard and CSV actual and forecasted P&L
- Be able to setup a demonstration battery at a CAISO node for testing and monitoring ahead of an asset COD

4. Cyber Security and Data Sharing

- Platform must be able to be scheduling coordinator agnostic. A process should exist to train the scheduling coordinator and ensure successful software system integration
- Be able to securely send the generated bids to scheduling desk for submission
- Protocols must exist to limit access and permissions to certain personnel and ensure data privacy for all commercially sensitive information
- All SCP data must reside in the continental U.S and all geographical locations where data is stored must be provided
- The platform provider must have measures in place for data storage and protection, as well as a business continuity and data recovery plan should its own operations be impacted
- Provide the method by which SCP data will be sanitized from storage servers when the contract is terminated
V. EVALUATION PROCESS

See Section VIII for the Proposal Requirements

A. Proposals will be evaluated based on:
   1. Thoroughness, quality, and relevance of response to SCP’s needs
   2. Professional qualifications and demonstrated ability of Vendor to perform the work
   3. Vendor’s competence, technical ability and related experience
   4. Proven ability to successfully complete projects of a similar type, meeting delivery deadlines and experience with similar work
   5. Value of total pricing and pricing structure to SCP’s needs
   6. Exceptions to SCP’s Standard Agreement (Exhibit A)
   7. Any other factors SCP deems relevant

B. Depending on the responses to this RFP, SCP may choose to contract with more than one firm or individual, regardless of whether such individual and/or firm responded to this RFP, however SCP intends to contract with only one. Any selected Vendor(s) will be contacted by SCP staff to finalize a contract. SCP staff will evaluate the responses to this RFP, may, in its discretion, interview selected firms and individuals that staff determine are most qualified.

C. Any selected respondent(s) may be requested to provide a demo/trial subscription that provides the full functionality of the Bid Optimization Platform and analytical support. If at any period during this period, SCP deems the platform does not meet its needs, SCP reserves the right to terminate.

D. Issuance of this RFP is not a guarantee that SCP will enter into any contract with any respondent. SCP reserves the right, at its sole discretion, to waive irregularities in proposals, proposal requirements (including minimum/ desired Vendor and Product requirements), to request modifications of any proposal, to accept or reject any or all proposals received, and to cancel all or part of this RFP at any time prior to awards.

E. Responses that do not satisfy RFP and Proposal Requirements cannot be adequately evaluated.

VI. QUESTIONS REGARDING THE RFP; ADDENDA

For questions regarding this RFP, please contact: Carter Bell at procurement@sonomacleanpower.org with the subject line clearly marked “SCP Energy Storage Optimization Platform Questions.” Questions must be received no later than the deadline set forth in section III of this RFP. SCP will not guarantee providing answers to questions submitted after the question deadline but will make reasonable efforts to do so. SCP will post and share responses to all questions submitted by the deadline established in this RFP publicly.

In the event if becomes necessary to revise any part of this RFP, SCP will update accordingly. Any amendment to this RFP is only valid if it is in writing and issued by
SCP. No oral interpretations or answers will bind SCP. All addenda issued by SCP will become part of this RFP.

VII. RFP SUBMITTAL PROCESS

A. Submittal Deadline: The deadline for submittal of proposals is 5:00 p.m. PPT on August 4th, 2023.

B. Place and Form of Submittal: Your proposal should be emailed to SCP Procurement Staff at with the subject line clearly marked “SCP Energy Storage Optimization Platform RFP Response”. Upon submittal, you will receive a confirmation of receipt.

Hard copies or faxed submittals will NOT be accepted.

C. Submission of a Proposal shall be deemed a representation that the Vendor:
   1. Has carefully read and fully understands the information provided by SCP as part of this RFP, including all Exhibits;
   2. Represents that all information submitted is true and correct;
   3. Acknowledges that SCP has the right to make any inquiry it deems appropriate to substantiate or supplement information as necessary.

VIII. PROPOSAL REQUIREMENTS

A. Vendors should provide only complete and accurate information.

B. Each proposal must be signed by an individual who has the authority to submit the proposal on whose behalf that person is signing.

C. The proposal shall contain the following sections (1-7).
   1. Cover Sheet: Cover sheet signed by individual with the proper authority.
   2. Company information: Submit a brief history and description of your company’s operations. Include the following:
      ○ The scope and nature of the company
      ○ Years of operation
      ○ Total MW or GW of storage currently operated
      ○ Background of key personnel relevant to the scope
      ○ Number of full-time employees dedicated to supporting this bid optimization platform
      ○ Identify Vendor’s standard hours of operation
      ○ Link to Vendor’s website
      ○ Identify any litigation pending or threatened against Vendor
      ○ Identify any instances in which Vendor was disbarred
   3. Experience: Discuss your experience in providing this service for other clients, in particular entities within the state of California.
4. Detailed description of the Energy Storage Optimization Platform as it relates to the Project Scope. If possible, Vendors are encouraged to share a sample of an optimized bid schedule (using running historical data for training) and market results on a 4-hour battery storage resource at the CAISO Pnode STNSLSRP_7_B1 for 2021 through 2023.

5. Pricing Structure: Submit a total price and/or pricing structure that covers the following:
   - Any additional cost for analytical support for setup, training, and support. Including any costs associated with a trial period
   - Annual cost for license, how many licenses that covers, and additional cost per license if applicable
   - Explain how pricing is affected by adding additional assets and/or capacity
   - May include a description of how a pay-for-performance or price sharing cost structure would function if available
   - Any other additional costs such as optional modules, data capacity, change requests, etc.
   - Contract term discounts or adjustments
   - Any other relevant pricing information


7. References: Provide three professional references including all relevant contact information.

IX. GENERAL TERMS AND CONDITIONS

A. SCP Standard Agreement
   1. Contracts for services will be between the Vendor and SCP. A sample of SCP’s Standard Agreement is included as Exhibit A. Vendors must be willing to provide the required insurance and accept the terms of SCP’s Standard Agreement. A Vendor taking exception to any part of the Standard Agreement must also provide alternative language for those provisions considered objectionable. Please note that any exceptions or changes requested to the Standard Agreement may constitute grounds to reject the Proposal.

   2. Failure to address exceptions to the Standard Agreement in your statement will be construed as acceptance of all terms and conditions contained therein. No negotiation over Standard Agreement provisions will be permitted unless the provisions were objected to when the Proposal was submitted.

   3. SCP reserves the right to further negotiate existing or additional elements of its Standard Agreement with successful Vendors.

B. California Public Records Act: All proposals submitted in response to this request shall be subject to disclosure under the California Public
Records Act. In the event that a Vendor desires to claim portions of its proposal exempt from disclosure, it is incumbent upon the Vendor to clearly identify those portions with the word “confidential” printed on the lower right-hand corner of the page. SCP will consider a Vendor’s request for exemption from disclosure; however, SCP will make a decision based upon applicable laws. Assertions by a Vendor that the entire proposal or large portions are exempt from disclosure will not be honored. All responses to this Request for Proposals shall become the property of SCP and will be retained or disposed of accordingly.

C. All proposals received by the specified deadline will be reviewed by SCP for content, including but not limited to amount of discount offered, experience and qualifications of the bidding Vendors.

D. During the evaluation process SCP may request from any Vendor additional information which SCP deems necessary to determine the Vendor’s ability to perform the required services.

E. Respondents bear all costs associated with responding to this RFP, and SCP will provide no compensation for these costs.

X. RIGHTS OF SONOMA CLEAN POWER

A. This RFP does not commit SCP to enter into a contract, nor does it obligate SCP to pay for any costs incurred in the preparation and submission of a qualifications statement or in anticipation of a contract.

B. SCP reserves the right to:
   1. Make the selection based on its sole discretion;
   2. Reject any and all Statements of Proposals;
   3. Issue subsequent solicitations;
   4. Postpone any of the time periods set forth in this RFP, for its own convenience;
   5. Remedy technical errors in the RFP;
   6. Approve or disapprove the use of particular subconsultants;
   7. Negotiate with any, all, multiple or none of the Vendors that respond;
   8. Alter SCP’s Standard Agreement to be inclusive of any unique, unanticipated legal concerns, including, without limitation, those identified in the submittal.
   9. Negotiate a final project scope that includes all, just a portion or related additional items relative to the Proposed Project Scope set forth in this RFP;
   10. Waive informalities and irregularities in the Proposal Statement;
   11. Utilize others to perform or supply work of the type contemplated by this RFP;
   12. Request proposals from others with or without requesting proposals from contractors for the work of the type contemplated by this RFP; and/or
13. Enter into an agreement with another Firm or re-solicit the Project in the event the originally selected firm defaults or fails to execute an agreement with SCP.

C. SCP reserves the right not to contract with any Vendor. If SCP decides to contract, SCP will contract with the Vendors whose responses best meets the needs of SCP, consistent with the selection process set forth above.

D. SCP also reserves the right to negotiate any price or provisions and accept any part, or all parts of any or all submittals, whichever is in the best interest of SCP.

E. SCP reserves the right to terminate the contract if at any time during the 90-day trial period, SCP deems the selected respondent(s) do not fit SCP’s needs for any reason.

F. An agreement is not binding or valid with SCP unless and until it is executed by authorized representatives of SCP and the Vendor selected. A final contract may need to go to SCP’s Board of Directors for approval and may not be approved.

G. Evaluation of a response does not constitute a commitment by SCP to acquire such services from any source. SCP is not obligated in any way to proceed with this RFP or consider or enter into any agreement or undertake any liability to any firm in connection with this RFP and any and all responses, whether qualified or not, may be rejected without any liability whatsoever to any firm on the part of SCP. SCP shall not be responsible for any costs incurred by a firm to prepare, submit, negotiate, contract or otherwise participate in this RFP process.
RFP Exhibit A
Sample of Professional Services Agreement

This Agreement for Professional Services ("Agreement"), dated as of [Effective Date] ("Effective Date") is made by and between the Sonoma Clean Power Authority ("SCPA"), a California joint powers authority, and [Consultant] ("Consultant"). SCPA and Consultant may be individually referred to as a “Party” or collectively as “Parties.”

1. **Scope of Services:** Consultant agrees to provide any and all of the services as described in Exhibit A.

2. **Performance Standard:** Consultant warrants that it possesses the necessary training, experience and skill to competently and professionally provide the services described in Exhibit A. If SCPA determines that any of Consultant’s work is not in accordance with the level of competency and standard of care normally observed by a person practicing in Consultant’s profession, SCPA, in its sole discretion, shall have the right to do any or all of the following:
   a. require Consultant to meet with SCPA to review the quality of Consultant’s work and resolve matters of concern;
   b. require Consultant to repeat the work at no additional charge until the work meets the level of competency and standard of care normally observed by a person in Consultant’s profession;
   c. terminate this Agreement pursuant to Section 6; or
   d. pursue any and all other remedies at law or in equity.

3. **Payment:** Consultant shall submit one invoice for each calendar month in which services are performed. Invoices shall be signed by key staff, include copies of receipts for pre-approved reimbursable expenses, and contain the following detail for each billable entry:
   a. Date;
   b. Detailed description of work performed and person(s) involved; and
   c. Time spent in 1/10th hour increments.

Upon receipt of properly prepared invoicing, SCPA shall pay Consultant within thirty (30) calendar days for services provided in accordance with this Agreement, applying the following rates:
   a. Fees based on the Fee Schedule, as set forth in Exhibit B; and
   b. Reimbursable expenses must be pre-approved by SCPA.

4. **NOT TO EXCEED AMOUNT.** In no event shall the amount payable for services performed during the term of this Agreement exceed [write out amount] dollars ($________). This dollar amount is not a guarantee that SCPA will pay that full amount to Consultant but is merely a limit of potential SCPA expenditures under the Agreement.

5. **Term of the Agreement:** The initial term of this Agreement shall be from the Effective Date to [End Date], unless terminated pursuant to Section 6 or amended by a written, executed amendment to the Agreement. Consultant
RFP Exhibit A
Sample of Professional Services Agreement

understands and agrees that funding for costs under this Agreement after June 30, 2019 is subject to approval by SCPA's Board of Directors of a budget including such funding, and that SCPA may terminate this Agreement pursuant to Section 6 below if such funding is not approved.

6. Termination:

a. Notwithstanding any other provision of this Agreement, at any time and without cause, the CEO of SCPA shall have the unequivocal right to terminate this Agreement by giving thirty (30) calendar days written notice to the other Party.

b. Notwithstanding any other provision of this Agreement, should Consultant fail to perform any of its obligations or violate any of the terms of this Agreement (Termination for Cause), the CEO of SCPA may, upon providing Consultant written notice stating the reason for termination, immediately terminate this Agreement. In the event of termination, Consultant, within fourteen (14) calendar days following the date of termination, shall deliver to SCPA all materials and work product subject to Section 16 and shall submit to SCPA a final invoice for all outstanding payments.

7. Indemnification: Consultant agrees to accept all responsibility for loss or damage to any person or entity, including the SCPA, and to indemnify, hold harmless, and release the SCPA, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Consultant, that arise out of, pertain to, or relate to Consultant’s performance of or obligations or omissions under this Agreement. Consultant agrees to provide a complete defense for any claim or action brought against the SCPA based upon a claim relating to Consultant’s performance or obligations or omissions under this Agreement. Consultant's obligations under this Section apply whether or not there is concurrent negligence on the SCPA's part, but to the extent required by law, excluding liability due to the SCPA's conduct, specifically SCPA's sole negligence, active negligence or willful misconduct. The SCPA shall have the right to select its legal counsel at Consultant’s expense, subject to Consultant’s approval, which shall not be unreasonably withheld.

8. Insurance: Consultant shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain insurance as described below unless such insurance has been expressly waived in writing by SCPA.

a. **Workers’ Compensation:** If Consultant has employees at any time during the term of this Agreement, Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California, and Employers Liability with minimum limits of $1,000,000 per accident, $1,000,000 disease per employee, $1,000,000 disease per policy.

b. **Commercial General Liability:** Commercial General Liability Insurance with Minimum Limits: $1,000,000 per occurrence; $2,000,000 general aggregate; $2,000,000 products/completed operations aggregate. The required limits may be provided by a combination of General Liability
RFP Exhibit A

Sample of Professional Services Agreement

Insurance and Commercial Umbrella Liability Insurance. If Consultant maintains higher limits than the specified minimum limits, SCPA requires and shall be entitled to coverage for the higher limits maintained by Consultant.

i. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. Deductibles or self-insured retention that exceeds $25,000 must be approved in advance by SCPA. Consultant is responsible for any deductible or self-insured retention and shall fund it upon SCPA’s written request, regardless of whether Consultant has a claim against the insurance or is named as a party in any action involving SCPA.

ii. SCPA shall be an additional insured for liability arising out of operations by, or on behalf of, the Consultant in the performance of this Agreement.

iii. The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.

iv. The policy shall cover inter-insured suits between the additional insureds and Consultant and include a “separation of insureds” or “severability” clause which treats each insured separately.

c. **Automobile Liability:** Automobile Liability Insurance with Minimum Limit of $1,000,000 combined single limit per accident. Automobile Insurance shall apply to all owned autos. If Consultant currently owns no autos, Consultant agrees to obtain such insurance should any autos be acquired during the term of this Agreement. Automobile Insurance shall apply to hired and non-owned autos.

d. **Professional Liability:** Professional Liability/Errors and Omissions Insurance with Minimum Limit of $1,000,000 per claim or per occurrence. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds $25,000 it must be approved in advance by SCPA. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work. Coverage applicable to the work performed under this Agreement shall be continued for two (2) years after completion of the work. Such continuation coverage may be provided by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.

e. **All Policies Requirements:**

i. Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best’s rating of at least A: VII.
RFP Exhibit A

Sample of Professional Services Agreement

ii. The Certificate of Insurance must include the following reference: Sonoma Clean Power Authority.

iii. All required Evidence of Insurance shall be submitted to SCPA within 3 business days of the Effective Date. Consultant agrees to maintain current Evidence of Insurance on file with SCPA for the entire term of this Agreement.

iv. The name and address for Additional Insured endorsements and Certificates of Insurance is: Sonoma Clean Power Authority, Attn: Contract Administration, 50 Santa Rosa Avenue, Fifth Floor, Santa Rosa, CA, 95404.

v. Required Evidence of Insurance shall be submitted for any renewal or replacement of a policy that already exists, at least ten (10) business days before expiration or other termination of the existing policy.

vi. Consultant shall provide SCPA immediate written notice if: (A) any of the required insurance policies are terminated; (B) the limits of any of the required policies are reduced; and/or (C) the deductible or self-insured retention is increased.

vii. Upon written request, certified copies of required insurance policies must be provided within thirty (30) calendar days.

viii. Consultant's indemnity and other obligations shall not be limited by these insurance requirements.

9. Status of Consultant: Consultant, in performing the services under this Agreement, shall act as an independent contractor and shall control the work and the manner in which it is performed. At no time shall Consultant work as an agent or employee of SCPA and at no time shall Consultant be entitled to participate in any pension plan, worker’s compensation plan, insurance, bonus, or similar benefits SCPA provides its employees. In the event SCPA exercises its right to terminate this Agreement pursuant to Section 6, Consultant expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees.

10. No Suspension or Debarment: Consultant warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any state or federal department or agency. Consultant also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration.

11. Taxes: Consultant agrees to file federal and state tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement. Consultant shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes.
RFP Exhibit A

Sample of Professional Services Agreement

Consultant agrees to indemnify and hold SCPA harmless from any liability which it may incur to the United States or to any US State as a consequence of Consultant's failure to pay, when due, all such taxes and obligations. In the event SCPA is audited for compliance regarding any withholding or other applicable taxes, Consultant agrees to, in a timely fashion, furnish SCPA with proof of payment of taxes on these earnings.

12. Records Maintenance: Consultant shall keep and maintain full and complete documentation and accounting records concerning all services performed that are compensable under this Agreement and shall make such documents and records available to SCPA for inspection at any reasonable time. Consultant shall maintain such records for a period of five (5) years following the expiration or termination of this Agreement.

13. Conflict of Interest: Consultant warrants that it presently has no interest, and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with Consultant's performance under this Agreement. Consultant further warrants that in the performance of this Agreement no person having any such interests shall be assigned by Consultant to perform work under this agreement nor be given access to the information described in Section 16. Consultant shall comply with any and all applicable California Fair Political Practices Act requirements.

14. Statutory Compliance: Consultant shall comply with all applicable federal, state and local laws, regulations, statutes and policies applicable to the Services provided under this Agreement.

15. Nondiscrimination: Without limiting any other provision of this Agreement, Consultant shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability, sexual orientation or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by reference.

16. Confidentiality, Ownership and Disclosure of Work Product: All information obtained by Consultant under this Agreement shall be deemed confidential (“Confidential Information”). Unless SCPA provides written permission, Consultant is compelled by a court of law or regulatory agency, or Consultant obtained Confidential Information from a source or sources other than SCPA, Consultant shall not share Confidential Information with any other person or entity outside of SCPA staff and SCPA authorized representatives. Consultant further agrees to execute non-disclosure agreements related to protecting Confidential Information as requested by SCPA. Provisions related to Confidential Information shall survive expiration or termination of the Agreement for a period of five (5) years. All reports, original drawings, graphics, plans, studies, and other data or documents (“Documents”), in whatever form or format, produced by Consultant or Consultant’s subcontractors, consultants, and other agents within the term and scope of this Agreement shall be the
RFP Exhibit A

Sample of Professional Services Agreement

property of SCPA. SCPA shall be entitled to immediate possession of such Documents upon completion of the work pursuant to this Agreement. Upon expiration or termination of this Agreement, Consultant shall promptly deliver to SCPA all such Documents, which have not already been provided to SCPA in such form or format, as SCPA deems appropriate. Such Documents shall be and will remain the property of SCPA without restriction or limitation.

17. Assignment and Delegation: Parties shall not assign, delegate, sublet, or transfer any interest in, or duty under, this Agreement without the prior written consent of the other.

18. Written Communications: All written communications, including notices, bills and payments, may be made via electronic mail or to the following addresses:

TO SCPA: Sonoma Clean Power Authority
Attn: Contract Administration
431 E Street
Santa Rosa, CA 95404
cbell@sonomacleanpower.org

With Copies to: Sonoma Clean Power Authority
ATTN: General Counsel
431 E Street
Santa Rosa, CA 95404

[COUSEL EMAIL]

19. No Waiver of Breach: The waiver by SCPA of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.

20. Construction: To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The Parties agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated. The Parties acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one Party in favor of the other. Parties acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.
RFP Exhibit A

Sample of Professional Services Agreement

21. Consent: Wherever in this Agreement the consent or approval of one Party is required to an act of the other Party, such consent or approval shall not be unreasonably withheld or delayed.

22. No Third-Party Beneficiaries: Nothing contained in this Agreement shall be construed to create, and the Parties do not intend to create, any rights in third parties.

23. Choice of Law and Forum: This Agreement shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this Agreement, or for the breach of this Agreement, shall be brought and tried in Santa Rosa, California, or the forum nearest to the city of Santa Rosa, in the County of Sonoma.

24. Exhibits; Order of Precedence:
   a. Exhibits. This Agreement includes the following Exhibits:
      i. Exhibit A - Scope of Services
      ii. Exhibit B - Fee Schedule
      iii. Optional Exhibits. Consultant agrees to be bound by the terms and conditions set forth in any of the exhibits selected below as if the terms and conditions were fully set forth in this Agreement. Exhibits not selected below do not apply to this Agreement.
         □ Exhibit C - Non-Disclosure Agreement
         □ Exhibit D - Prevailing Wage Requirements

   b. Order of Precedence: In the event of a conflict between the body of this Agreement and any Exhibits or attachments, the language in the body of this Agreement shall prevail. In the event of a conflict between the Exhibits, the order of precedence set forth in section 24(a) applies.

25. Captions: The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

26. Merger: This writing is intended both as the final expression of the Agreement between the Parties with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to California Code of Civil Procedure Section 1856.

27. Amendment: No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both Parties.
RFP Exhibit A

Sample of Professional Services Agreement

28. Survival of Terms: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

29. Time of Essence: Time is and shall be of the essence of this Agreement and every provision within this Agreement.

30. Joint Powers Authority: Consultant hereby acknowledges that SCPA is organized as a Joint Powers Authority in accordance with the Joint Powers Act of the State of California (Cal. Govt. Code section 6500 et seq, as the same may be amended from time to time) pursuant to a Third Amended and Restated Joint Powers Agreement dated October 13, 2016 (the “Joint Powers Agreement”), that SCPA is a public entity separate from its members, and that under the Joint Powers Agreement the members have no liability for any obligations or liabilities of SCPA. Consultant agrees that SCPA shall solely be responsible for all debts, obligations and liabilities accruing and arising out of the Agreement and Consultant agrees that it shall have no rights against, and shall not make any claim, take any actions or assert any remedies against, any of SCPA’s members, any cities or counties participating in SCPA’s community choice aggregation program, or any of SCPA’s retail customers in connection with this Agreement.

[SIGNATURES TO APPEAR ON FOLLOWING PAGE]
RFP Exhibit A
Sample of Professional Services Agreement

By signing below, the signatories warrant that each has authority to execute this Agreement on behalf of their respective Parties, and that this Agreement is effective as of the Effective Date.

SONOMA CLEAN POWER AUTHORITY

BY: __________________________
    Geof Syphers
    Chief Executive Office

Date: _____________

CONSULTANT

BY: __________________________
    [Signatory Name]
    [Title]

DATE: _____________

SONOMA CLEAN POWER AUTHORITY

BY: __________________________
    General Counsel

DATE: _____________
///End of RFP Exhibit A