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50 Old Courthouse Square, Suite 605
Santa Rosa, CA 95404

Sonoma Clean Power Authority
Joint Meeting of the Ratepayer Advisory Committee
and Business Operations Committee

Meeting Minutes
December 17, 2013

Call to Order:

Meeting called to order by RAC Chair Dick Dowd at 9:32 A.M

Attendance:

RAC Members Present: Tim Holmes, Margaret Spaulding, Bob Williamson, Dick Dowd, Susan Amato, John Perry

BOC Members Present: Bill Mattinson, Paul Brophy, Harry Davitian, Susan Briski, Mike Gogna

Interim CEO Geof Syphers, Authority Counsel Steve Shupe, Executive Assistant Stephanie Reynolds, Kirby Dusel Paradigm Energy, John Dalessi DMC. Introduction to Kelly Foley, Regulatory Director, Kate Kelly, Director of Public Affairs and Marketing, and Customer Service Consultant Jonna Ramey

JOINT MEETING CALENDAR:

1. *Discussion and possible direction on how the RAC and BOC can best collaborate.*

RAC Chair Dick Dowd opened the meeting by discussing the format of the meeting as mostly discussion and direction to the CEO on the issues most important to the committees.

Interim CEO Syphers noticed the members and public that June Brashares stepped down from her position on the RAC.

Discussion on the future possibility of joint meetings. RAC and BOC members encouraged to stay informed by attending other committee meetings when



time allows. CM Gogna stated the BOC has a liaison assigned to attend the RAC meetings on a regular basis, then reporting back to the BOC members. Counsel Shupe recommended that a liaison would resolve Brown Act issues that may arise from having a majority of a visiting committee members present in the audience.

Direction to staff to add a short agenda item reporting out on relevant topics discussed at other committee meetings.

Interim CEO Syphers and Counsel Shupe discussed the need to clarify the separate duties of the two committees. CM Williamson stated a desire to involve the RAC in contract negotiations when contracts could have economic impact on rates. Shupe and Syphers explained that this is not the scope of the RAC, and that such negotiations are part of the scope of the Business Operations Committee and the Board of Directors. Syphers encourage individuals on the RAC to attend Business Operations Committee meetings and Board meetings to provide individual comments on contracts.

Public Comment: Rich Harkness

2. Presentation on Rate Setting Process in CCA Programs, the Basis for Establishing Rates and Review of Draft Retail Customer Rates- Interim CEO Geof Syphers, John Dalessi, Kirby Dusel

Interim CEO Syphers stated the three segments to the presentation: 1-Clean Start; 2-EverGreen, the 100% renewable and local product; Net Energy Metering (NEM), designed for those with solar and excess energy to sell back to SCP. He noted that a feed-in tariff program will be designed following the adoption of 2014 rates, and that research and community workshops to design other programs supporting local solar are planned.

SCPA Counsel Shupe cautioned committee members with solar on their homes or that work in the solar industry that there may be a conflict of interest based on income related to solar NEM. The conflict issue would not exist if SCP rates were to be higher than PG&E for 2014.

Public and committee members reminded that any feedback or suggestions can be sent directly to Geof Syphers at any time, not only at meetings.

Meeting recessed for break at 11:38 A.M.



Meeting reconvened at 11:48 A.M.

At return from break, CM John Parry self-recused from meeting due to discussion on income from NEMS and solar installations.

Kirby Dusel spoke on the SCP NEM rate proposals. The goal of this rate setting is to provide enough rate incentive to encourage increased use and development of small-scale solar.

12:11 P.M. CM John Parry returned for duration of meeting.

Discussion on the need to have thirty rates (similar to PG&E). Syphers responded that the transition should remain as simple and familiar as possible for ratepayers and there may be fewer rates in the future.

Public Comment: Woody Hastings, Ken Wells, June Brashares

Interim CEO Syphers responded to public comments on EverGreen plan option. SCP programs and rate structures were established to provide a 100% local renewable option with no RECs. New renewable resource options and local projects will be included in the future.

12:24 P.M. CM Davitian departed meeting.

3. Presentation of Statutory Noticing Requirements and Review Draft Enrollment Letter Content – Interim CEO Syphers and Consultant Jonna Ramey

The primary purpose of the enrollment notice process is customer awareness of the opt-out timeline. Guidelines have been set by AB117 and CPUC Code Section 366.2. SCP will be using different mediums for the notices to receive as much attention as possible. CM Brophy stressed the need for accuracy in the letters when stating comparisons to PG&E. Suggestion to summarize in a footnote with a link to the website for those who would like more detailed information.

Any review and comments on the letter are encouraged and requested to be sent to SCP by Friday, 12/20/13.

Public Comment: Woody Hastings



4. *Agenda Items for Future Meetings*

- Workshop on RECs (Both Committees)
- Rate Setting Process (Both Committees)
- Marketing and Customer Outreach Strategies (RAC)
- Renewable-GHG advertising comparison (RAC)
- New Programs and Tariffs (RAC)
- Committee Member Replacement Process (RAC)
- Capital Reserves (BOC)

Public Comment: None

Public Comment on Matters Not Listed on the Agenda:

No comment.

Adjournment: 12:47

Respectfully Submitted,

A handwritten signature in blue ink that reads "Stephanie Reynolds".

Stephanie Reynolds