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50 Old Courthouse Square, Suite 605  
Santa Rosa, CA 95404

**SONOMA CLEAN POWER AUTHORITY  
BUSINESS OPERATIONS COMMITTEE  
MEETING NOTES  
MONDAY, DECEMBER 15, 2015**

**I. CALL TO ORDER:**

Meeting called to order by BOC Chair Susan Briski at 9:02 A.M.

Committee Members Present:

Chair Susan Briski, Dick Dowd, Paul Brophy, Bill Mattinson

Staff/Consultants Present: CEO Geof Syphers, General Counsel Kelly Foley, Director of Power Services and Procurement Nathanael Miksis, Executive Assistant Stephanie Reynolds

**II. BUSINESS OPERATIONS COMMITTEE REGULAR CALENDAR:**

1. Adopt Minutes for the Business Operations Committee meetings on October 20, October 31, and November 10, 2014.

The minutes were discussed and corrections/edits made as noted:

October 20<sup>th</sup>, move CM Brophy's comments from the second paragraph of #5 to item #6.  
October 31<sup>st</sup>, one grammatical change and addition of notation under closed session report reflecting that CM Gogna had left the meeting and not participated in the recommendation.  
November 11<sup>th</sup>, No changes.

Motion to approve all three minutes with corrections and additions noted by CM Dowd.  
Seconded by CM Brophy.

Motion carried 3-0-1 (CM Mattinson abstained, due to absence on meeting dates)

2. Chief Executive Officer Report

CEO Syphers reported on the progress on nominating a new BOC member to fill the vacancy left by M. Gogna. Committee members were asked to bring forward information on anyone they suggest as a possible candidate.

The lease for office space at 50 Santa Rosa Avenue was executed. The move in date had not been finalized, but will be in approximately 3-4 months.

CEO Syphers updated the committee on service. The City of Rohnert Park voted to join and the City of Petaluma will be voting on the evening of 12/15.

SCP hired Communications Assistant April Varellas.

Opt out numbers and trends discussed.

Director Miksis provided a summary of a table of recent power-related purchases. CM Dowd requested further clarification on tables presented in the future. CM Brophy suggested numbering the contracts for further clarification.



Public Comment:

Bob Williamson asked questions regarding Phase 3 service.

Woody Hastings asked if there are planned future purchases from Shell or if the purchase reported on was a one-time occurrence. Director Miksis stated future purchases are based on SCP needs and pricing.

Terri Shore asked questions regarding possible guidelines for purchases from large corporations. CEO Syphers stated that there is no policy at this point and due to the fact all large corporations have conflict issues and histories, and having a limiting policy could be an issue for SCP. SCP's overall approach is to work towards doing overall good in the world.

### 3. Review Supply Contract for Geothermal Renewable Energy for 2015

Director Miksis reported on the purchase of 50,000 MWh of in-state renewable power from Calpine. The proposed purchase would not have any impact on rates for FY 2014/15. CEO Syphers noted that if the City of Petaluma chooses to join SCP, additional purchases of energy will be required for phase 3. CM Dowd congratulated staff for the purchase of local energy (Category 1).

Public Comment:

Art Deicke, asked how long SCP can purchase energy from Calpine and if we are limited on our purchasing ability. Director Miksis stated that the amount purchases was what was available at the time, not determined by a limitation.

Woody Hastings, asked about SCP's open position. Director Miksis stated that 2015 has a small open position and there is room available in 2016 allowing for flexibility. Director Miksis stated that it is good practice to allow for flexibility to purchase local options.

Motion to recommend that SCP move forward with the contract with Calpine as designated in the documents provided, by CM Brophy.

Seconded by CM Mattinson

Motion carried 4-0-0

### 4. Review Draft SCP Policy C-1

Director Miksis summarized the proposed risk management policy. The previous policy was based on volume and the new proposed policy aligns more with standard utility practices. Director Miksis provided a graph showing SCP's tolerable risk threshold levels, currently 10% over expected costs.

Public Comment:

Bob Williamson, asked Director Miksis what models and variables are used to figure data. Director Miksis stated that part of the benefit of using industry practice is that there are models available that have been in use. CMs Mattinson, Dowd and Brophy stated they were in favor of the modifications.



*Business Operations Committee Meeting  
December 15, 2014*

Motion to recommend approval of Policy C-1, with a grammatical edit, by CM Dowd.  
Seconded by CM Mattinson

Motion carried: 4-0-0

5. Review and update BOC priority table on future agenda items

Chair Briski stated the key agenda item for January would be the Resource Plan. CM Dowd suggests that the table is a tool and not to be concerned with the age of an item, but focus on the importance of the item. CM Mattinson stated that the ad hoc committee working on the Resource Plan is still meeting and reviewing suggestions. The committee has spoken about including potential future directions regarding programs and conservation. CM Mattinson asked for any further comments from the committee before the next meeting.

Public Comment:

Woody Hastings asked about including enacted legislation and/or policies on the table. Chair Briski said she would discuss with staff.

January meeting confirmed for 1/15/15 at 9:00 A.M.

**III. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

None.

**IV. ADJOURNMENT**

Meeting adjourned at 10:06 A.M.

Respectfully submitted,

Stephanie Reynolds,  
Executive Assistant