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Santa Rosa, CA 95404

**SONOMA CLEAN POWER AUTHORITY
BUSINESS OPERATIONS COMMITTEE
MEETING MINUTES
THURSDAY, APRIL 9, 2015**

I. CALL TO ORDER:

Meeting called to order by BOC Chair Susan Briski at 9:04 A.M.

Committee Members Present:

Chair Susan Briski, Vice Chair Dick Dowd, George Beeler, and Bill Mattinson. Paul Brophy absent with prior notice.

Staff/Consultants Present: CEO Geof Syphers, Authority Counsel Steve Shupe, Program Manager Amy Rider and Executive Assistant Stephanie Reynolds

II. BUSINESS OPERATIONS COMMITTEE REGULAR CALENDAR:

1. Adopt Minutes for the Business Operations Committee meeting held February 19, 2015.

Public Comment: None

Motion by CM Dowd to accept the minutes as submitted.
Seconded by CM Mattinson

Motion carried: 4-0-1 (Brophy absent)

2. CEO Update

Report by CEO Syphers. Introduction to newly hired Customer Care Manager, Erica Torgerson. A brief background was given on newly hired Director of Power Services, Debra Emerson, who will be working in the office starting in May. Syphers noted possible upcoming recruitments for analysts, regulatory advocacy support, support for compliance filings and administrative support. He also stated that SCP has been researching lobbyist firms and how to work with shared resources, such as the Water Agency and Marin Clean Energy.

Public workshops have been scheduled in Petaluma and Rohnert Park.

CEO Syphers stated the draft FY 15/16 Budget would be posted to the SCP website and also discussed at the upcoming Ratepayer Advisory Committee meeting on 4/16/15, encouraging all to attend.

CM Dowd stated he is supportive of an increase in staff and consultant work on regulatory

and compliance issues. Discussion on PG&E's rate base issue regarding electric vehicle charging stations. Marin Clean Energy filed a complaint with the CPUC. SCP is aligned with Marin on the issue but has not joined in the formal complaint due to limited staff resources.

CEO Syphers gave an update on low energy prices and stated that SCP is looking at possible purchases for 2017 up to 2019. The purchases would not fill 100% of open position, which would leave flexibility for local renewable purchases.

NEM-A program discussed. NEM customers with meters on adjoining properties are legally ineligible to receive net surplus electricity compensation. SCP will need to modify the NEM tariff and work on advocating for a change to the statute. CM Beeler asked for clarification on joining MCEs opposition and the CPUC filing against PGE. CEO Syphers stated that SCP supporting MCE's filing makes the filing stronger.

Current financial report given. SCP in a strong position, a recent budget adjustment was approved by the Board of Directors.

Chair Briski discussed the staffing outlook and questioned the vacancy of a legal counsel. CEO Syphers stated that general counsel duties will continue to be covered by County Counsel/Steve Shupe. Regulatory compliance work is being done by Ellison Schneider and new Director Debra Emerson. Staff is intending to bring on staff for compliance work. Any current filings are prepared by staff and sent to counsel for review before filing. Chair Briski also asked about the schedule for resource planning and when staff would be meeting with the Ad Hoc. CEO Syphers stated most likely in July after Deb Emerson has settled into her new position at SCP. She also referenced the BOC Priority List and asked when the BOC could expect a full set of business fundamental performance metrics for review. CEO Syphers stated the metrics could be expected in mid-summer after data has been received from the state grid operator then allowing staff time to prep commentary.

Greenhouse gas (ghg) emissions reporting topic discussed at the request of Chair Briski. CEO Syphers discussed SCP reporting procedures and the use of unbundled renewable energy credits, or RECs. SCP is the only California entity that does not count the ghg benefit of unbundled RECs. Investor owned utilities are similar to SCP in reporting because of restrictions by the local air resources control board. The rules for ghg reporting procedures for CCAs are possibly being revised. SCP staff will continue to be involved in discussions with the CPUC and other players and keep the board informed of developments.

Public Comment:

John Parry asked about the timeline for a regulatory/legislative position. CEO Syphers responded that compliance staff would be hired first followed by reg/leg staff.

Bob Williamson asked about other upcoming legal or CPUC related issues. CEO Syphers mentioned PG&E's attempt to add costs to SCP fees and SB286, which would affect direct access contracts.

John Rosenblum agreed with proposed increase in staff for compliance work and the need to continue work on the resource plan.

3. Programs Update

Program Manager Amy Rider gave an update on Profit projects and the recent RFQ for EV technical assistance. CM Beeler suggested the scope of EV exploration go beyond passenger vehicles, for example to buses, delivery trucks and taxis. Chair Briski thanked staff for allowing outside input and expressed the need to continue to be transparent on decisions. SCP will be signing with Ohm Connect, the customer engagement tool, and intends to proceed with a test group of homes over the summer. Another possible program, Switch Vehicles, can bring electric vehicle training to local teachers and students. Peter Oliver from Switch, Steve Jackson from the Sonoma County Office of Education and Kathy Goodacre from Clean Career Tech Foundation were present at the meeting to answer questions.

PM Rider provided a list of current selection criteria for programs based on her experience in the industry. She requested input from the committee and public on how SCP should meet the needs of the community as a whole. CM Dowd commented that the criteria takes subjectivity out of the selection process and shows that SCP is concerned with spending ratepayer money wisely.

Comments on the customer engagement tool from the BOC members included a concern with staff time, if the system works well enough to promote and if SCP will be receiving reports from Ohm on a regular basis. CM Mattinson also expressed concern about the effectiveness of this type of technology and software to disaggregate energy usage data and report it to users, which is one of the capabilities promised in the Ohm Connect tool.

Comments from committee members on the EV Chassis Lab by Switch vehicles included positive support and suggestions on having local commercial manufacturers and dealers donate towards funding.

Chair Briski announced there will be a team of 2 BOC members (Dowd and Beeler) and 2 RAC members that will begin to give input to PM Rider on the program selection criteria and programs being evaluated, and the 2 BOC members will provide report outs in future BOC meetings. She also asked about how to determine which programs to continue to support based on success. CEO Syphers stated that there will always be a need to try different programs and some may need to be discontinued and replaced by new programs, even if successful. CM Beeler noted the importance of maintaining transparency from the beginning.

Committee members were supportive of staff's approach to research, deploy, test, and either end or expand programs quickly compared to the speed of change normally seen in

the public sector.

Public Comment:

Ken Wells commented on enhancing EverGreen.

Art Deicke Questioned duplication of PG&E programs. CEO Syphers stated that SCP does not intend to duplicate any existing programs.

Bob Williamson commented on the electric vehicle RFQ process.

John Rosenblum requested the opportunity for access and engagement by the public.

John Parry commented on the need to facilitate and communicate between SCP cities and the County.

Bob Anderson suggested incorporating conversation between other agencies and utilize local experts to make the conversation better.

Ken Debrecht commented that the purpose of SCP (supply, distribution, education) needs to be worked into programs.

4. Review of BOC Priorities Table

Chair Briski reviewed the current table, revised 02/19/15.

Item added: High priority - Program Development: Receive report outs from BOC-RAC team working with staff on selection criteria and programs. Discuss and provide input to staff as a full committee.

Public Comment:

Bob Williamson commented that proposals need to be put forward to the public with options.

John Rosenblum asked how the public is engaged on details.

III. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None

IV. ADJOURNMENT

Meeting adjourned at 11:37 A.M.

Respectfully submitted,



Stephanie Reynolds,
Executive Assistant