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50 Old Courthouse Square, Suite 605
Santa Rosa, CA 95404

**SONOMA CLEAN POWER AUTHORITY
BUSINESS OPERATIONS COMMITTEE
MEETING MINUTES
FRIDAY, MAY 22, 2015**

I. CALL TO ORDER:

Meeting called to order by BOC Chair Susan Briski at 9:00 A.M.

Committee Members Present:

Chair Susan Briski, Vice Chair Dick Dowd, George Beeler, Paul Brophy and Bill Mattinson.

Staff/Consultants Present: CEO Geof Syphers, Authority Counsel Steve Shupe, Program Manager Amy Rider and Internal Operations Manager Stephanie Reynolds

II. BUSINESS OPERATIONS COMMITTEE REGULAR CALENDAR:

1. Adopt Minutes for the Business Operations Committee meeting held May 5, 2015.

Public Comment: None

Motion by CM Mattinson to accept the minutes as corrected.

Seconded by CM Beeler

Motion carried: 4-0-1 (Brophy, abstain)

2. Chief Executive Officer Update

CEO Syphers stated there were few updates since the Ratepayer Advisory Committee Meeting on 5/19/15. He did report on a recent event held in Los Angeles, where he was invited to speak. He was very impressed by how well the event was managed and attended and was asked by several jurisdictions to weigh-in on community choice options in their areas.

Public Comment: None.

3. Review and Recommendation on revised Financial Policy B.2 on operating reserves and program fund.

CM Dowd noted that the agenda packet for the BOC meeting went out prior to updates to the policy, approved at the Ratepayer Advisory Committee meeting on 5/19/15.

Changes to the wording in the last sentence of paragraph 2B were discussed, removing the words "program fund" and adding wording stating prior review and recommendation



from the BOC would be presented to the Board of Directors before a decision is made. Chair Briski agreed to the changes and stated the policy is aligned with proposed actions. CM Brophy asked that definitions be added to the policies as footnotes, or similar, to make the documents easier to understand. CM Mattinson stated the average stated in 1A may not work for some ratepayers. CEO Syphers suggested that issue be dealt with during the rate-setting process. CM Dowd and CM Mattinson agreed with the amendments and inclusion of definitions as requested by CM Brophy. CM Beeler agreed, but also stressed the need to invest in local programs.

Public Comment: None.

Motion to recommend the revised Financial Policy B.2 with clarifications added.
Seconded by CM Brophy

Motion carried 4-0-1 (Beeler, abstain)

4. Program Team Report

Chair Briski commented on the program team meeting held recently. Program Manager Rider spoke about the context of the meetings and the discussions on program design process, selection processes, and ways to bring in ideas and remain transparent to the public. CM Dowd stated he is working with the team to focus on goals. CM Beeler stated that reviewing the criteria was a good exercise due to the fact that most decisions do not have hard data attached. Peter Renfro (RAC member on the team) stated he was excited to participate in an attempt to achieve goals of ghg reductions, ratepayer stabilization and an increase in local renewable resources. John Parry (RAC member on the team) stated that success hinges on the process and bringing in stakeholders. CM Brophy stated that it will be important to list individual programs as line items on future budgets to show financial implications.

Public Comment:

John Rosenblum – Asked if this group was also working on the Resource Plan. CEO Syphers stated that they are not tasked with working on the plan. Chair Briski noted that there may be some overlap with the team working on the Resource Plan in the future.

Woody Hastings – Asked who the committee members were (Dowd, Parry, Renfro, Beeler, Syphers, and Rider).

CM Dowd stated that the group is meeting to collect ideas, set standards and goals and then make a recommendation to the entire BOC at a public meeting.

Andy Ferguson – Commented we need to articulate a vision for programs and once we do, the planning and dollars will more easily flow from that. CM Dowd stated that due to SCP still starting up, there needs to be a separate reserve for programs until there is a better idea of ongoing program concepts and costs.



5. Agricultural floating solar program proposal

Background of project given by Program Manager Rider. The decision to move forward on the program was made after review and using an internal weighted list of ideas that support multiple JPA goals. A limited scope was presented. The Sonoma County Water Agency (SCWA) would build on the program on SCP's behalf, the amendment adding to the current contract between SCP and SCWA. Discussion on how the project would benefit local contractors. It was suggested that the words "construction oversight" be struck from the scope.

Public Comment:

Peter Renfro – Stated that there is a huge difference between FIT or behind the meter projects and large floating solar installations. Local, smaller contractors will not be able to participate and there will be a negative reaction if large contractor from out of the area is awarded the job.

John Parry – Agreed with Peter Renfro in that the proposed contract would not be of interest/value to local companies. He would like SCP to build opportunities for local firms. He suggested involving local stakeholders in the collaboration process.

John Rosenblum – Behind the meter projects need to meet customer needs. If efficiency measures are taken first, solar costs will be cost effective to customers.

Andy Ferguson – Programs should support policies such as stimulating local businesses.

CM Beeler asked if overall energy efficiency reviews can be added to the scope. CEO Syphers stated SCP can act as a resource to refer customers towards 3rd party companies that can perform audits.

Motion by CM Brophy to recommend accepting proposed contract amendment with SCWA, including the scope of work.

Seconded by CM Dowd.

Motion carried 5-0-0

Recess for Break at 11:01 A.M.

Reconvene from Break at 11:08 A.M.

6. Switch Vehicle training program proposal

Program Manager Rider reviewed the sponsorship request for the educational program at the high-school level. Switch has also teamed with the Sonoma County Office of Education and the Career Technical Education Foundation. CEO Syphers stressed the importance of reaching out to the wider public on electric vehicles as a solution to ghg reductions.



CM Dowd stated this will assist local businesses to get young people excited about renewable technology. CM Mattinson asked about other sponsors and recommended the program try to enroll electric vehicle automakers as sponsors. Rider noted that the program is scalable and if other sponsors are not found, there would be fewer schools involved, but the program would still go forward. CM Beeler stated that the funds from the program budget are not appropriate for this program, better to take from public relations or marketing budgets. CEO Syphers stated that in the future, there may be separate line items for educational programs.

Public Comment:

Andy Ferguson – Asked if this would benefit the engineering curriculum in schools. CEO Syphers stated that results are speculative at this time, but feels the program would appeal to critical thinkers.

Motion by CM Dowd to recommend spending the \$150,000 donation to the Career Technical Education Foundation as lead sponsor of the grant program, and allocate + \$25,000 to support related curriculum development, videography, and co-marketing of the program.

Seconded by CM Brophy.

Motion carried 4-1 (Beeler, no)-0

III. COMMITTEE MEMBER ANNOUNCEMENTS

CM Dowd spoke about the Sonoma County Children’s Museum and encouraged the public to visit.

Chair Briski and CEO Syphers stated the need for a late June meeting to review a proposed power purchase.

IV. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None.

V. ADJOURNMENT

Meeting adjourned at 11:35 A.M.

Respectfully submitted,



*Business Operations Committee Meeting
May 22, 2015*

Stephanie Reynolds

Stephanie Reynolds,
Internal Operations Manager