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50 Old Courthouse Square, Suite 605
Santa Rosa, CA 95404

**SONOMA CLEAN POWER AUTHORITY
BUSINESS OPERATIONS COMMITTEE
MEETING MINUTES
THURSDAY, JANUARY 15, 2015**

I. CALL TO ORDER:

Meeting called to order by BOC Chair Susan Briski at 9:00 A.M.

Committee Members Present:

Chair Susan Briski, Dick Dowd, Paul Brophy, Bill Mattinson

Staff/Consultants Present: CEO Geof Syphers, Program Manager Amy Rider and Executive Assistant Stephanie Reynolds

II. BUSINESS OPERATIONS COMMITTEE REGULAR CALENDAR:

1. Adopt Minutes for the Business Operations Committee meeting held December 15, 2014

Public Comment: Woody Hastings requested a change in the minutes reflecting a comment he made. The word "pending" to be changed to "enacted" in the final minutes.

Motion by CM Dowd to approve the December, 2014 minutes with requested change.
Seconded by CM Brophy.

Motion carried 4-0-0

2. Discussion and Recommendation on the Resource Plan

CEO Syphers requested any input on concerns or additions. He noted that Kelly Foley and Nathanael Miksis had switched to consultant status. He thanked Foley, Miksis and the ad hoc committee for their time and efforts working on the draft plan. Chair Briski asked for comments from ad hoc members CM Brophy and CM Mattinson. CM Mattinson stated that issues brought up by the ad hoc had not been resolved in the document. He stated that more detail needs to be added to the document in regard to planning aspects such as breaking out sales by type, targets for load, ghg emissions, financial implications of upcoming procurement options, demand and efficiency. CM Mattinson suggested putting the draft to the board but to continue to develop the document incorporating any suggestions from the Board of Directors. CM Brophy agreed with CM Mattinson's comments and noted that there is also a need to decide what type of document SCP wants. If the type of document was better defined it would determine what should be included to provide information to all levels of reviewers. He agreed with moving forward with a draft of the document to the Board and for the BOC and ad hoc to revise as recommended. CM Brophy also commented that the document needs more planning perspective to provide guidance over a 5-year period.

CEO Syphers recommended using the document as an interim policy tool and to bring it to the Board of Directors in February, not as a 5-year plan, but as an example of current practices. Different names for the document were recommended and discussed.



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CM Dowd stated he would like to see a document presented to the BOC that the ad hoc and staff agree upon. He agreed with CEO Syphers idea of updating the Board of Directors and receiving input on the preliminary draft. Chair Briski noted that work still needed to be done with the key parties involved. She suggested including the CEO in some of the ad hoc meetings. She requested more information in the form of graphics be included in the plan, including some of the graphics used in the Implementation Plan.

Public Comment:

Art Deicke: Suggests putting the document out to the Board and public to educate and inform, would like to see a chapter stating future goals and allow for flexibility of updates. He also requested more ratepayer involvement in the process.

Bob Williamson: He suggested that the document be presented to the Board of Directors to stimulate discussion and the name of the document is not important. The current document shows how SCP is currently performing. SCP is still too new to forecast too far out.

John Rosenblum: The Resource Plan should be detailed and the Implementation Plan used as the short story.

John Parry: Agreed with and suggests presenting to the Board of Directors while remembering that SCP is a different type of organization and other resource plans may not be easy to compare with.

Woody Hastings: Public outreach needs to continue and the plan should show more documentation on what has already been done. Suggests splitting the document what SCP already does/designing programs and mechanisms that can lead SCP.

CM Brophy addressed the public comments by noting that SCP does not have a large volume of data at this time to include in the plan. It may be possible to use critical tables separately and update regularly on the website. CM Mattinson said it is stated in the plan that the plan will be updated on a yearly basis or as appropriate.

CEO Syphers recommended bringing the plan to the Board in February and acknowledge that staff will bring a long-term document separately after rollouts are complete. Chair Briski agreed that it is premature to expect a classic resource plan and that a summary of resources would be more appropriate. Chair Briski asked when the organization could create what the industry would call a resource plan. CEO Syphers responded at least twelve months. CM Dowd agreed with moving forward with the current document to the Board of Directors including in the presentation that this is a foundation document for working towards a resource plan. CM Mattinson stated he would like to include a Ratepayer Advisory Committee member on the new ad hoc for the Resource Plan.

CM Dowd made a motion to recommend the document as presented with a new name and paragraph at the front added stating that the document is a foundation for a resource plan. CM Mattinson seconded the motion.

Motion approved 4-0-0

3. Review and update BOC priority table on future agenda items

CEO Syphers stated there would be a near-term meeting of the BOC to review a purchase of energy. CM Dowd requested that the Committee roles and responsibilities item be moved from Med-High to High.



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III. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Bob Williamson: Discussed transparency and why the costs of plans/programs need to identify costs of options with measurements for programs/projects such as \$ spent for ghg saved.

Gary Gockel: Thanked SCP for the NetGreen program. He provided a letter to the BOC and a document titled, "Review of Commercial Account Tariff Rates" and discussed the need to utilize local programs and knowledge.

IV. ADJOURNMENT

Meeting adjourned at 10:52 A.M.

Respectfully submitted,

Stephanie Reynolds,
Executive Assistant